March 10, 2020

Dear LEARN employees,

As LEARN continues to monitor the spread of COVID-19 across the country and into Connecticut, our first priority is the health and safety of our students, families, and employees. Acting on the advice of the Centers for Disease Control (CDC), LEARN's medical advisor, and the Governor's Office, LEARN is activating its emergency management plan.

Based on current information, all events that gather 100 or more people are canceled or postponed, with the exception of internal or district events. For example, the LEARN Disability Summit scheduled for Saturday, March 28, is indefinitely postponed. Additionally, all out-of-state travel for work-related purposes is suspended until further notice. LEARN will review all class field trips on a case-by-case basis.

Connecticut Commissioner of Education Dr. Miguel Cardona stated that all districts must make every effort to comply with the requirement of 180 school days by July 1. Therefore, in the event that schools are closed for an extended period of time, LEARN may open school during April break and/or add days beyond the school calendar in June.

LEARN will do everything we can to keep our students, families, and employees safe. We are also working with our food service and maintenance providers to institute additional appropriate precautions. We ask you to help us by following the prevention guidelines set by the CDC (see the chart on the next page). If you have flu-like symptoms (which include fever, coughing, and respiratory distress), please stay home. In order to inform our decision-making, LEARN asks that you share with your supervisor if you are experiencing flu-like symptoms.

We appreciate your patience and cooperation as we navigate this health concern together. As the situation unfolds, LEARN will continue to communicate with students, families, and employees. Please do not hesitate to reach out to me or to your school principals with any questions or concerns.

Respectfully,

Kate Ericson
LEARN Executive Director

STOP THE SPREAD OF GERMS

Help prevent the spread of respiratory diseases like COVID-19.

Avoid close contact with people who are sick.

Cover your cough or sneeze with a tissue, then throw the tissue in the trash.

Avoid touching your eyes, nose, and mouth.

Clean and disinfect frequently touched objects and surfaces.

Stay home when you are sick, except to get medical care.

Wash your hands often with soap and water for at least 20 seconds.

For more information: www.cdc.gov/COVID19